



# External User Agreement during COVID-19 for use of PARADIM Facilities at Cornell University

**You do not need to fill this form for service work only (sample transfer by shipping or curbside pickup) or virtual visits to run PARADIM equipment remotely. All associated scheduling is managed by PARADIM Staff Scientists at the requested facilities.**

The following questions apply **only to non-Cornell** individuals operating instrumentation on Cornell property. You are required an approved project including associated User Agreements. Please reach out at [contact@paradim.org](mailto:contact@paradim.org) if you have any questions.

- 1) PARADIM Proposal Number: \_\_\_\_\_
- 2) Primary PARADIM Facility for this visit and name of cognizant PARADIM Staff Scientist
- 3) User will complete the required training “**EHS 2021 - HERO Act Designation of COVID-19 as an Airborne Infectious Disease Compliance Training**” as assigned through CU-Learn before arriving to the Cornell campus.
- 4) User agrees to all Shared Facilities policies and the additional procedures listed here. It is the user’s responsibility to be aware of any changes to these policies, especially with respect to Cornell University quarantining mandates.
- 5) For every day on the Cornell campus, user agrees to follow the Cornell Health Protection Procedure. This includes completion of the [Daily Check](#) health assessment **each day prior** to arriving on campus or accessing Cornell facilities.
- 6) The facility user will provide their own cloth or surgical [mask](#) and wear **at ALL times** inside all campus buildings, including the PARADIM and associated Facilities (CCMR, CNF). User agrees to follow disinfection protocols (varies by instrument, see posted instructions at CCMR and CNF).
- 7) Lab access will be scheduled and coordinated by PARADIM Staff Scientists to optimize instrument use, training, and to reduce interactions among users. As a result, single occupancy, evening, or weekend use may be required, necessitating a buddy system.  
Please provide at least one contact who you will be checking in with before and after your work on campus.

- 8) After submitting this form to [contact@paradim.org](mailto:contact@paradim.org), please continue to discuss your access with PARADIM Staff Scientists. Be prepared to describe in detail your order of operations and any anticipated assistance that may be needed (training, consumables, probes, targets, etc.).

**I agree to all the above policies.**

Please download PDF, electronically sign and send to [contact@paradim.org](mailto:contact@paradim.org).

\_\_\_\_\_  
User (First name, Last name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cornell netID (if available)

gid-\_\_\_\_\_  
Guest ID (if available, typically CCMR, CNF user)

\_\_\_\_\_  
Institution/Company

\_\_\_\_\_  
User Signature (can sign electronically)

**Relevant PARADIM contacts:**

Brenda Fisher, [bmf74@cornell.edu](mailto:bmf74@cornell.edu)

Accommodation, access, travel

Dr. Brendan Faeth, [bdf53@cornell.edu](mailto:bdf53@cornell.edu)

Thin Film Growth Facility, focus: ARPES

Dr. Hanjong Paik, [hanjongpaik@cornell.edu](mailto:hanjongpaik@cornell.edu)

Thin Film Growth Facility, focus: MBE

Dr. Betül Pamuk, [betul.pamuk@cornell.edu](mailto:betul.pamuk@cornell.edu)

Theory and Simulation Facility

Don Werder, [dj2326@cornell.edu](mailto:dj2326@cornell.edu)

Electron Microscopy Facility

Dr. Thomas Diemel, [td342@cornell.edu](mailto:td342@cornell.edu)

Proposals, auxiliary facilities, general inquiries